



BYLAWS

ALKI COMMUNITY COUNCIL

Final approved by the membership May 17, 2007

2008-2009 Board

Jule Sugerman, President

Randie Stone, Vice-President

Larry Carpenter, Treasurer

Paul Carr, Secretary

Tony Fragada, Trustee

Lee Johnson, Trustee

Cami MacNamara, Trustee (to 11-08)

Laura Hoover, Trustee (11-08 on)

PURPOSE

The Alki Community Council is a neighborhood, residential, group organized to:

1. Promote the orderly and comprehensive enhancement, preservation and improvement of our neighborhood and beach;
2. Initial or respond to actions which affect the physical, social, educational and economic betterment of the neighborhood;
3. Encourage the participation of Alki residents in decisions affecting our neighborhood;
4. Encourage cooperative and democratic processes; and
5. Communicate with, cooperate with and support as appropriate, government agencies, private or public organizations and individuals with objectives similar to the Alki Community Council.
6. Reflect the views and concerns of residents.

ARTICLE I: NAME

The name of the organization shall be the Alki Community Council.

It has been incorporated under the Laws of the State of Washington on November 2, 1989. Hereafter, it will also be referred to either as the “Council” or “ACC”.

ARTICLE II: BOUNDARIES

The boundaries of the ACC are: (see map) Alki Ave from Duwamish Head and Alki Point lighthouse;

1. Only along Harbor Ave from Duwamish Head to Spokane Street and not including the City View Neighborhood;
2. Along Beach Drive from Alki Point lighthouse to SW Angeline Street;
3. Up Jacobson Road, then along the eastern and northeastern boundary of Mee-Kwa-Mooks Park to Aikens, including streets below the bluff (excluding Hillcrest).
4. From Aikens Rd, north to Charleston. East on Charleston to 55th and then north on 55th, through Schmitz Park to Admiral.
5. Northeasterly on Admiral to Lander.
6. Above Alki Avenue from a line that approximates below, but not including, Sunset to Hughes continuing to Lander and up to Admiral.
7. Boundaries include both sides of all perimeter streets.

ARTICLE III: MEMBERS

SECTION I. MEMBERS

1. Only resident members can vote in Council matters.
2. Resident membership is open to all persons whose primary legal place of residence lies within the boundaries of the Alki neighborhood as defined in Article II: Boundaries.
3. A resident of Alki can be a member by application and payment of dues as set by the Executive Board (hereafter called, the “Board”).
4. A resident member may receive a printed copy of the neighborhood newsletter, the Alki News Beacon, also known as “The Beacon” and have access to the on-line Beacon, all regular mailings, and notices of all meetings. Additional copies of the Beacon are sometimes available at various places and businesses in the Alki neighborhood.
5. Voting privileges are restricted to resident members 16 years of age or older who have paid dues for the current year and have met the age, residency and dues requirements for the preceding 30 days.
6. New resident members, or resident members whose dues have lapsed, must wait 30 days and attend one full meeting before voting.

SECTION 2. NON-RESIDENT MEMBERS

1. A non-resident of Alki may become a participating member by application and payment of annual fees.
2. A non-resident member will have access to the Beacon, and notices of meetings, and will be entitled to participate in discussion on motions brought before the assembly, but will not have a vote.

SECTION 3. DUES

1. A person may join at any time of the year.
2. Dues are set by the Executive Board and become effective when approved at a subsequent general membership meeting with notice.
- 3.

ARTICLE IV: OFFICERS

SECTION 1. GENERAL OFFICERS

1. The general officers of the Council are President, Vice President, Secretary and Treasurer. These officers also serve in these positions on the Executive Board (the “Board”).

SECTION 2. PRESIDENT

1. Serves as chief executive of the Board and as ex-officio member of all committees except nominating committee.
2. Presides at all general membership and Board meetings.
3. Performs other duties as may be delegated by the Board.
4. Is the official spokesperson of the Council unless another person is designated by the president and is the only person authorized to make public pronouncements on behalf of the Council.

SECTION 3. VICE PRESIDENT

1. Presides in the absence of the President.
2. Performs other duties as delegated by the President of the Board.

SECTION 4. TREASURER

1. Services as the custodian of the funds of the Alki Community Council.
2. Maintains accounting records of dues, receipts and disbursements and disburses funds as directed by the President and approved by the Board.
3. Prepares and presents financial reports at general membership and Board meetings. Prepares an annual budget including anticipated donations to other groups or organizations. The Budget is presented at the annual meeting.
4. Does not place any funds of the Council in any term account longer than thirty days or in any investment other than a bank or credit union deposit account with prior approval of the Board.
5. Is authorized to disburse all funds required by the approved budget and to disburse other funds, up to but not exceeding \$200 upon orders from the President, as approved by the Board, for non-budgeted items.
6. Non-budgeted items in excess of \$200 are disbursed only by authority of a majority of the membership voting at a regular or special meeting.
7. The Treasurer will keep records in the form as determined by the Board. The Treasurer is subject to annual audit by a committee appointed by the President.

SECTION 5. SECRETARY

1. Keeps the minutes of all general membership, working and Board meetings so there will be an accurate and official record of all business transacted.
2. Serves as the custodian of Council records.

3. Conducts all regular correspondence of the Council, in accordance with the ACC letter-writing policy.
4. Maintains a membership list and maintains the official correspondence of the Council and other duties as may be assigned.

SECTION 6. ASSISTANTS

Assistants may be appointed by the President to perform the correspondence or membership duties of the Secretary. Assistants will not have voting privileges on the Board.

SECTION 7. TRUSTEES

1. There will be three trustees, one being the retiring President, unless they are unable to serve in which case an additional trustee will be elected at the annual election.
2. The retiring President will serve as the third trustee for a period of one year, or until his or her successor as President becomes eligible.

SECTION 8. VACANCIES

1. The Vice President will automatically become President of the Board in the event of a vacancy in the office of President.
2. Other vacancies in office or trustee positions shall be filled by the Board with notice.

SECTION 9. ELECTION AND TERMS

Officers and Trustees shall be elected by ballot at the annual meeting for the term of one year or until their successors take office. Elections need not be by ballot when there is only one nominee for the office and no one objects. Terms shall coincide with the fiscal year (see Article IX).

SECTION 10. REMOVING OFFICERS AND TRUSTEES.

1. Any officer or trustee may be removed from office, with or without cause, by two-thirds of the votes cast by members having voting rights at a meeting of members at which a quorum is present, with previous notice.

ARTICLE V: MEETINGS

SECTION 1. GENERAL MEETINGS/LOCATION/TIME

1. All general membership/working meetings will be held within the boundaries of Alki as stated in the bylaws.
2. Except as otherwise ordered by the Board, general membership or working meetings begin at 7:00 PM on the 3rd Thursday of the month except for August and December when no meetings are held.
3. Special meetings shall be held as necessary.

SECTION 2. QUORUM

A quorum for the transaction of business at general membership meetings is 15 voting members or 10% of the paid voting membership, which is less.

SECTION 3. ANNUAL MEETING

1. The November meeting is designated as the “Annual Meeting”.
2. The Annual Meeting agenda includes election of officers and trustees for the new fiscal year, annual reports from the chairpersons of any standing committees, reports from any retiring officers and adoption of the budget for the following year.

SECTION 4. NOTICE

1. Notice of meetings shall comply with requirements set forth in RCW 24.03.080.
2. Public notice may be provided in The Alki Beacon, the Alki website, electronic media or by other means.

SECTION 5. NOMINATIONS

1. The Board shall serve as the Nominating Committee, or may appoint one, at its discretion. Nominations may be submitted to the Secretary who shall report them at the Annual Meeting, or made from the floor at the Annual Meeting.
2. The outgoing Board will bring to the membership for a vote the names of all nominees who have given consent to serve and who are current voting members.
3. Current active Board members are presumed nominated and to have consented to serve another term unless they declare to the contrary.

SECTION 6. PROXIES

1. There shall be no proxy voting or absentee voting.

ARTICLE VI: EXECUTIVE BOARD

SECTION 1. MANAGEMENT

1. The affairs of the Council shall be managed by an Executive Board (the “Board”). All significant decisions by the Board will be reported to the general membership at the next regularly scheduled meeting.
2. The Board will consist of a President, Vice President, Secretary, Treasurer and three trustees. All board members must be voting members in good standing.

SECTION 2. BOARD MEETINGS.

The Board shall meet at the call of the President or upon petition of a majority of the Board, but at least once per fiscal year. Board meetings shall meet all provisions as set forth in RCW 24.03.120. All Board meetings shall be open to the public except executive sessions.

SECTION 3. QUORUM

Four members, or a majority, which is smaller, shall constitute a quorum for executive board meetings.

SECTION 4. CONFLICT OF INTEREST

1. Any Board member who has a direct financial interest in an issue before the Board and who stands to gain personally from Board action will disclose his or her interest and not vote on the issue. Failure to disclose any possible conflict of interest will be grounds for removal from office by a majority vote of the Board.
2. Board members shall comply with all provisions of the Alki Community Council Code of Ethics.

SECTION 5. UNEXCUSED ABSENCES

Board membership may be revoked by majority vote of the Board after three unexcused absences in any calendar year.

ARTICLE VII: COMMITTEES

1. Committees shall be created and dissolved by a majority of the Board as needed to fulfill the objectives of the Alki Community Council.
2. The president shall appoint the committee chairman and other members. Voting membership in the ACC is a requirement for committee membership.

3. Attendance at committee meetings shall be open to the public except as otherwise provided by the Board.

ARTICLE VIII: FISCAL YEAR

The ACC fiscal year is from January 1 to December 31 of the following year.

ARTICLE IX: PARLIAMENTARY AUTHORITY

The Parliamentary authority for this Council shall be the current edition of Robert's Rules of Order Newly Revised.

ARTICLE X: AMENDMENTS

These bylaws may be amended at any general membership meeting by a two-thirds vote, provided that the amendment has been submitted in writing to the secretary thirty days before the meeting for the published in the Beacon and in community notices in the West Seattle Herald, to the best of our ability.